



## CHARGING POLICY

September 2023

As legislated by the Education Reform Act 1988, the School Governors are required to determine and publish a charging and remissions policy. The School Governors anticipate that it may be necessary from time to time to amend the policy but if so, parents will be notified accordingly.

### Principles

The Governing Body respects:

- The fact that all pupils have the right to free Education during school hours.
- The school has the right to invite voluntary contributions for the benefit of the school or in support of any activity organised by the school whether during or outside school hours.

### School Hours

School hours are those when the School is actually in session. They do not include the mid-day break.

School hours are	8.50 am	to 12.00 noon
	1.00 pm	to 3.20 pm each weekday

### Activities

#### **Material/Ingredients - 'Make, Taste and Bake'**

Charges may be made for materials/ingredients used in Craft, Design and Technology or other activities if parents have indicated in advance their desire to own the product.

Charges may be made for any other activities which are recognisably different from the curriculum.

### Damages and Losses

Charges may be made for the cost of repairing or replacing any damaged property or item resulting from a pupil's inappropriate behaviour.

Charges may be made for the cost of replacing any property or item which has been loaned or hired to a pupil and not returned. This may include reading books.

### **Remissions**

The discretion to remit in whole or in part any charge, which may be made by the School, has been invested in the Headteacher. Remission may be made on the grounds of educational considerations with regard to both the pupil and the School needs. Remission may be made on the grounds of financial considerations with regard to both the pupil and the School needs. Remissions may be made on a group or an individual pupil basis.

### **Voluntary Contributions**

The school will ask for voluntary contributions for many 'extra' events that are planned and provided for the children during school time.

These may include:-

- Educational visits to places such as museums, nature reserves etc.
- Visiting theatre groups, puppet shows etc.
- Special events, including adventure activities.

It is anticipated that the money raised from voluntary contributions will cover the costs of the activity including any transport. No pupil will be excluded from an activity or visit dependant upon voluntary contribution if his/her parents are either unwilling or unable to contribute.

### **Extra-curricular Activities**

Depending on the nature of activities offered outside school hours charges may be made and/or voluntary contributions requested.